# GENERAL OBLIGATION BOND OVERSIGHT COMMITTEE MEETING MINUTES February 1, 2005

- 1. Attendance See Attendance Sheet attachment.
- 2. Review and Acceptance of January 4, 2005 meeting minutes.

ACTION: Mr. Frank DelVecchio motioned to approve the minutes. The motion was seconded by Mr. Michael Rotbart. The motion passed.

## 3. Contingency Report

Mr. Jorge Chartrand, Acting Director of the Capital Improvement Projects (CIP) Office, informed the Committee that no new items were approved since the last report given during the January Committee meeting.

## 4. Project Status Report

## (A) Fire Station No. 2

Mr. Mauro Burgio, Senior Capital Projects Coordinator for the project, informed the Committee that a second Notice To Proceed (NTP) was issued to Jasco Construction allowing them to mobilize equipment on the project site. The Contractor has mobilized and a ground breaking ceremony is scheduled for Wednesday, February 2, 2005 during the City Commission meeting break.

### (B) Fire Station No. 4

Ms. Alex Rolandelli, Senior Capital Projects Coordinator for the project, informed the Committee that the construction of the seawall will continue and that the project is on schedule. The Contractor is working on the tie-beams and grade beams that are connecting the pile caps. The piles caps have been formed and the rebar has been added.

#### (C) Normandy Isle Park and Pool

Ms. Alex Rolandelli, Senior Capital Projects Coordinator for the project, informed the Committee that the Surety company responded to the second notice on January 21, 2005, stating that they will complete the project.

A meeting will be setup after the Surety company meets with its consultants, so an issuance of an Invitation to bid (ITB) can be made to bid and complete the project.

Mr. Michael Rotbart asked what the timetable was for the pool. Mr. Chartrand stated that the Administration will know more of a timeframe once the meeting with the Surety company takes place. However, the Administration anticipates project completion at the beginning of 2006.

Mr. Jean-Francois LeJeune asked for a project status report for the West Avenue project to be provided at the next Committee meeting. He also asked for an update regarding the Venetian Causeway project for the next meeting.

Mr. LeJeune asked if the improvements to the pump station located within Belle Isle Park were being funded by G.O. Bond funds. The Belle Isle Park project was discussed at a recent Planning Board meeting, but there was no review of the pump station design, just the fence around it. Mr. Chartrand stated that the pump station in the Belle Isle Park is not being built with G.O. Bond funds, but rather under the pump station upgrade project with Camp Dresser Mckee (CDM). The project has been with the City for ten (10) years and so was the initial design of the project. The project is currently under construction. The pump station will receive mostly internal equipment and piping upgrades and the exterior will receive only cosmetic enhancements. A decision was made some time ago by the Planning and Zoning Department that the pump station did not need to go to any of the regulatory boards for approval, as only minor aesthetic improvements were being made. Mr. LeJeune expressed his concern over a lack of information given to Committee members.

Mr. Scott Needleman suggested that if there is a project that a Committee member wants more information on, that the Committee member e-mail the Administration asking that information be provided at the next meeting.

Ms. Deede Jeryl Weithorn stated that if there are serious changes in sequencing or dates, that those issues need to be raised before the G.O. Bond Committee. She stated that the Committee must be concerned with maintenance plans for the City; otherwise the City will just keep needing to issue G.O. Bonds.

Mr. Frank DelVecchio stated that the G.O. Bond Committee has gone beyond its original intended purpose. He stated that the City Administration needs to define the scope of the G.O. Bond Committee and make a decision on whether they want the Committee to remain functioning as is, expand the Committee's role, or sunset the Committee.

Mr. Robert Middaugh, Assistant City Manager, stated that the G.O. Bond Committee has a great deal of work ahead of them as many of the projects near completion. The Committee's role as it stands is to advise the Commission on the totality of the issues that arise as they relate to the G.O. Bond projects.

Mr. Roberto Sanchez stated that if the Committee is interested in seeking an expanded role, then the Committee members will need to be specific as to what this expanded role will encompass.

Ms. Deede Jeryl Weithorn stated that the Committee's focus should be to help ensure that the money that is being spent has the most useful life as possible, as well as to coordinate projects that may not involve G.O. funds into a master plan, so as to have a preservation of capital dollars. The Committee should be a resource for people to come and talk about the G.O. Bond Projects.

Mr. Jean-Francois LeJeune stated that the Committee should also be concerned with the fairness of where and when the money gets distributed.

Mr. Roberto Sanchez proposed having an early workshop directly before the next G.O. Bond meeting so the Committee can decide as to what role of expansion the Committee will ask the Commission for.

Mr. Frank DelVecchio stated that if the G.O. Bond Committee is to function in a neighborhood relation mode and act as the buffer between the residents and the Commission, then the Committee must expand its scope to be prepared to take complaints, deal with issues such as timetables and any other issues that the Commission may eventually have to deal with.

Ms. Deede Jeryl Weithorn stated that the City and the Commission should be a part of deciding what expanded role the G.O. Bond Committee should take. She suggested that the role of the Committee be put on the agenda for the next G.O. Bond Meeting in March; however she does not feel the need to have an early workshop if the Committee has a light agenda for that meeting. Mr. LeJuene seconded the idea.

Assistant City Manager Middaugh said that the Administration would place this policy issue discussion on the next meeting agenda.

Ms. Sherri Krassner asked for an update at the next meeting regarding the signage that was supposed to be provided by the County for the diverter at Chase Avenue, Alton Road and Bay Road. She also asked for a status on the Bayshore Neighborhood project with respect to when the residents will be able to see what is taking place.

Mr. Michael Rotbart asked for a status of the Biscayne Point Neighborhood project regarding A/E services. Mr. Chartrand informed the Committee that the Administration has already gone through the Request for Qualifications (RFQ) process, and Selection Committee, reviewing the submissions and creating a "short list" of firms. The Administration plans on moving forward with the recommendation to Commission shortly. He also advised the Committee that a similar process is occurring with the North Shore Neighborhood A/E selection.

### 6. Informational Items

## A) <u>Updated Calendar of Scheduled Community Meetings</u>

The updated Calendar of Scheduled Community Meetings was not presented, but not reviewed during the meeting.

A discussion was held regarding the day of the month the Committee meetings are held due to the Budget Advisory Committee (BAC) meetings scheduled on Tuesday nights. The Committee meetings voted to hold the Committee meetings on the first Monday of the month beginning in March 2005.

The Meeting adjourned at 6:40 p.m.

JMG/RCM/TH/JCH/KLM/kmc

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